

# Service and Protection

Erie Insurance...Serving You In Time Of Need

## Replacing Your Valuable Documents

It's a good idea to keep valuable documents in a safe place, such as a safe deposit box. Yet, in the event of a loss, you may need to replace lost, stolen or damaged records. The following contact list will guide you in registering for replacements:

Item Damaged, Lost or Stolen	Who to Contact for Replacement
<b>Financial Records</b>	
• Bank Books.....	Your bank as soon as possible
• Credit Cards.....	The issuing companies as soon as possible
• Income Tax Records .....	The Internal Revenue Service Center where you filed or notify your accountant <a href="http://www.irs.gov/localcontacts/index.html">http://www.irs.gov/localcontacts/index.html</a>
• Stocks .....	The issuing company or your broker
• Bonds.....	Your local bank or the Bureau of Public Debt <a href="http://www.publicdebt.treas.gov/sav/savlost.htm">http://www.publicdebt.treas.gov/sav/savlost.htm</a>
<b>Identification and Licenses</b>	
• Driver's License.....	Your local office of the Department of Motor Vehicles <a href="http://www.onlinedmv.com/">http://www.onlinedmv.com/</a>
• Social Security Card .....	Social Security Administration at 800-772-1213 or complete the SS-5 form online <a href="http://www.ssa.gov/online/ss-5.pdf">http://www.ssa.gov/online/ss-5.pdf</a>
• Passports .....	LocalPassport Agency or U.S. Department of State, call 202-955-0430 or visit online <a href="http://travel.state.gov">http://travel.state.gov</a>
• Check Cashing Cards .....	The issuing companies
• Medical ID Cards.....	The issuing insurance provider(s)
<b>Legal Documents</b>	
• Birth and Death Certificates .....	State Bureau of Records in the state of birth, death or marriage <a href="http://www.vitalrec.com">http://www.vitalrec.com</a>
• Marriage Certificates .....	County courthouse in which the license was issued
• Citizenship Papers.....	The U.S. Citizenship and Immigration Services, complete an Application for Replacement Naturalization/Citizenship Document (Form N-565). Call 800-870-3676
• Divorce Papers.....	Circuit court where the decree was issued
• Military Discharge Papers .....	Local office of the Veterans Administration, complete Standard Form 180 (SF-180).
• Social Security or Medicare Cards.....	Local Social Security Office at 800-772-1213
• Wills .....	Your lawyer
<b>Property</b>	
• Auto Registration Title.....	Your local office of the Department of Motor Vehicles <a href="http://www.onlinedmv.com/">http://www.onlinedmv.com/</a>
• Titles and Deeds .....	Records department of city of county in which the property is located
• Prepaid Burial Contracts .....	The issuing company



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